

स्वामी विवेकानंद
महाविद्यालय
उदगीर जि. लातूर.



**Swami Vivekanand
Mahavidyalaya,**
Udgir Dist. Latur

Govt. of Maharashtra Recognized & Permanently Affiliated to Swami Ramanand Teerth Marathwada University, Nanded
(Recognized Under Section 2(f) & 12(b) of U.G.C. Act 1956)

Prof. [Dr.] Sudhir Jagtap (M.Sc. M.Phil.Ph.D.)
Founder & President

Ref. No.SVMU/

Date : 08/08/2022

Time-Table Committee
(Academic Year 2022-23)

Sr.No.	Name of the Member	Designation
1	Dr. S. B. Jagtap	Chairman
2	Mr. R. A. Daimi	Member
3	Mr. A.J. Tandale	Member
4	Mr. R. B. Pundge	Member
5	Mr. S. S. Hatte	Member
6	Dr. D. S. Gond	Convener

Functions:

- To Prepare the Academic Calendar and get it approved by the Principal.
- To gather the information about classes, courses, and the number of lectures allotted for each teachers.
- To Collect Individual faculty's teaching workload in the department from the head of the department.
- Allotment of labs for different teachers.
- To Prepare the departmental timetable then consolidated timetable for the whole college at the beginning of each semester.
- To allot classrooms and tutorial rooms according to the requirement of each department.
- Ensure optimal use of infrastructure required for curriculum delivery.
- Display the class timetable on the notice board for students' reference.
- Ensure that the functioning of the college is going according to the time-table.

Sudhir Jagtap
Principal
Swami Vivekanand
Mahavidyalaya, Udgir